



August 2026

RE: Over the Counter Medication & Prescribed Medication – School Use

Dear Parents,

Medication should be administered to students by their parents/guardians at home whenever possible. If medication, prescribed and/or over the counter, is needed to be given to a student during school hours, the *request for giving medication form* must be filled out and returned to the school office. All medication prescribed by a doctor must have this form filled out with the doctor's signature. Please use link below.

[GRACE Medication Consent Form](#)

Medications sent to the office need to be in the original bottle or box it is purchased in and using the suggested dosage for your child's age or weight. Any prescribed medication must be in the original medicine bottle with the current prescription date, child's name and directions for proper dosage to be given along with the doctor's signature. Parents are always able to come to the school and distribute medicine to their child without a doctor's permission slip.

Should you have any further questions, please call the school office 920-336-3091.

Sincerely,

Jessica Nejedlo
Our Lady of Lourdes School Principal