

Our Lady of Lourdes Site Advisory Council Minutes
Tuesday, February 10, 2026 at 6:30pm

- Megan Lehmann — Co-Chairperson
- Tammy Ashauer — Treasurer
- Julie Schinkten — Secretary
- Bethany Baudhuin
- Whitney Halstead
- Emily Simpson
- Heather Willems
- Candice Crabb
- Melissa Little
- Jeff Young

I. Call to order and Opening Prayer

II. Approval of Agenda /Jan. Minutes

- a. Moved by Tammy
- b. Seconded by Candice

III. Introductions

IV. Principal's Report – Jeff

Principal Report for Site Advisory Committee

February 10th, 2026

Enrollment

- Enrollment for CSW was 182. Last year it was 125. We are currently sitting at 218. Here is the class list numbers so far:

PK3 - 3	PK4 (3 day ½ or full) - 8	PK4 (5 day ½ or full) - 18
K - 24	1st - 17	2nd - 24
3rd - 23	4th - 19	5th - 19
6th - 17	7th - 10	8th - 10

*We have 82 pending

CSW recap

- Any feedback from parents or students

- Staff discussed having us take the liturgical parts of the 10:15 and having the family dance at the end of the week to keep everything within Catholic Schools Week.

Tech Committee

- This committee was the committee that put together the work with the Einstein Project for CSW.
- We have 3 special days planned for the Winter Olympics. We are having opening ceremony on Monday the 9th. One afternoon we are doing grade level olympic sports . One afternoon we are going grade level STEM projects.

February 6th

- We were at OLOL in the morning doing some all-school planning. A few of us went to CPR training. The afternoon were in grade level meetings with other GRACE teachers.

Upcoming Events

- Wednesday, February 11th - Muffins for Mom
- Wednesday, February 18th - Ash Wednesday
- Friday, February 20th - Lenten dinner and Carnival
- Thursday, February 26th - Forensics meet at OLOL

Leader in Me

Description: *Leader in Me* is school process (not a program) that is based on Steven Convey business principles of 7 Habits of Highly Effective People. These principles were focused on the business world. In 1999 A.B. Combs Elementary School in Raleigh, North Carolina began teaching these habits to the students and staff as a way to transform school culture. They went from being a school with dire needs to being the number one magnet school in America. As a result Steven Convey rolled out *Leader in Me* to school in 2008.

The 7 habits are:

1. **Be Proactive** - I am a responsible person. I choose my actions. Attitudes, and moods. I do not blame others for my mistakes. I can only be offended if I choose to be.
2. **Begin with the End in Mind** - I plan ahead and set goals. I do things that have meaning and make a difference. I am an important part of my classroom and contribute to my school's mission and vision, and look for ways to be a good citizen.
3. **Put First Things First** - I spend my time on things that are most important. This means I say no to things I know I should not do. I am disciplined and organized.
4. **Think Win-Win** - I balance courage for getting what I want with consideration for what others want. I make deposits in other's Emotional Bank Accounts. When conflicts arise, I look for options that work for both sides.
5. **Seek First to Understand, Then to Be Understood** - I listen to other people's idea and feelings. I try to see things from their viewpoints. I listen to others without interrupting. I am confident in voicing my ideas.
6. **Synergize** - I value other people's strengths and learn from them. I can get along well with others, even people who are different from me. I seek out other people's idea to solve problems because I

know that by teaming with others we can create better solutions than any one of us alone. I am humble.

7. **Sharpen the Saw** - I take care of my body by eating right, exercising, and getting sleep. I learn in lots of ways and lots of places, not just school. I take time to find meaningful ways to help others.

This will be rolled out to staff this summer (2026) and then gradually rolled out to students after staff are comfortable with it.

Reading 1-8 72% proficient; increase 6% from fall

Math 1-8 72% proficient

Respectively submitted,

Jeffrey Young

V. Financial Report

VI. Old Business

- A. CSW/Family Dance
 - a. 172 tickets sold, which is an increase from last year
 - b. Food went over well
 - c. Lots of games
 - d. Looking forward-look for a way to get middle school students excited; maybe student council
 - e. Possibly use the back room at The Distillery or do a separate event for middle schoolers
- B. Communication around SAC dates time: web page, newsletter, school calendar
 - a. Minutes on SAC webpage

VII. New Business

- A. Fish Fry - Megan, need help from 5-7p at host table
- B. Muffins for Mom - Megan
 - a. Everything is ready to go
- C. Point-of-Sale system - Megan
 - a. Megan will talk to Nate about this
- D. Cafeteria Dishwasher - Whitney
 - a. Jeff will look into staffing
 - b. Whitney will look into cost of replacement
- E. OLOL Fundraising Dollars - ALL
 - a. Fulfill furniture purchases
 - b. Other needs? **Upgrade permanent playground equipment
 - c. Recess equipment needs - sports balls - who is responsible to maintain these, ie inflate balls?
 - Whitney will manage a group of middle school students to keep track of playground equipment and inflate balls
 - d. Bus or van
 - e. Woodchips removed and turned to rubber

- F. Middle School - FAQ: develop a cheat sheet for incoming middle school families, covering all things different in middle school - Megan & parent mentors
 - a. Rotation of classes and teachers, Computer usage, Homework expectations, Planner expectation, Gym attire and hygiene products
 - b. Chromebooks- When Jeff brought it up at admin meeting, no other schools are hearing the desire for Chromebooks at home

VIII. Adjourn

A. Motion to adjourn by Melissa

B. Seconded by Megan