

Our Lady of Lourdes Site Advisory Council Minutes
Tuesday September 12 th , 2023

Present: Meghan, Michelle, Jeff, Julie, Whitney, Brian, Tammy, Candice, Annette, Melissa, Emily

I. 6:30 - 6:31 - Call to order and Opening Prayer
Opening Prayer

II. 6:31 - 6:33 - Approval of Agenda / August Minutes
Motion by Tammy
Seconded by Whittney

I. 6:33 – 6:48 – Principal's Report – Jeff

September 2025

Enrollment

- We started the year with 265 students enrolled.

Accreditation Visit

- Last year our staff, and GRACE completed an Accreditation Self-Study
- We graded ourselves in 4 domains and 75 benchmarks
- An Accreditation Team will visit OLOL October 20th - October 22nd
- Their job is to validate our self-study.
- They will talk to some members of the Site Advisory Committee - mainly the chairs.

GRACE Annual Appeal Speaker at week-end Mass

- ***I am looking for speakers at he week-end Masses on September 20th and 21st (4:30, 8:15, 10:15)
 - It can be a parent or a student.
 - A script is provided.

Mission Moment

- In order to spread the message of the mission statement, I have created "Mission Moments" with the staff
- Each day teachers recognize fellow staff members that exhibit behaviors that exemplify phrases in the mission and vision statements.
- This is shared each day with teachers.

- We are working on how to establish a similar program with students.
 - Suggestion to recognize kids with something neat-ring a bell, get a Cavalier Card, etc.
 - Perhaps each class recites the mission after the pledge during announcements
- When that is implemented I want to have a program for families and parents.
 - Suggestion to recognize one family per month in the Lourdes Letter with a picture and how they lived out the mission.
- We spent a lot of time with the new mission and vision statement.. That work can only be validated by living it out in actions, behaviors, and words.

Drop-off and Pick-up Procedure

- We are still making tweaks as the parish roof was still under construction.
- Tweet Garot is still doing some work so we still have a little construction going on.
- The construction has made it difficult to get a good read on procedures.
- Any feedback that you have heard?
 - Maybe move parent pickup standing area closer to the school.
 - Adjust pickup to have a loop so traffic is only going one way in another way out.

Safety

- Working with Officer Zietlow on a walking field trip to our Rally Point
- Working with Office Nejedlo on refreshing training with staff and possible training with M/S students.
- Over the summer came to an agreement with an organization to be our reunification site.
- Staff will be visiting the location in September to see how the procedure looks in person.

Behavior program

- Our behavior protocols will be sent out to parents next week.
- They will have to sign the Google Form that they have reviewed.

Respectively submitted,

Jeffrey Young

II. 6:48 – 6:52 - Treasurer's Report (pending - lasts month's is in minutes below)

III. 6:52 - 7:00 - Old Business

A. Mentor Program Updates – Tammy Ashauer

- Grandparents' Day-flier to come out tomorrow
- B. Back to School Night Feedback
- Everything went super well.

IV. 7:00 – 8:00 - New Business

A. LUL Updates – Megan

- Will not do a telethon
- Reminder to reach out to businesses for solicitations
- Free tickets to new families-they still need to sell two tickets as well
- SAC donated item for LUL- Ideas

B. Track-it-Forward TSF hour tracking - Megan

- Need 5 GRACE schools to sign up to get discounted price. 2 have committed, 2 are actively using it, waiting on one more.
- \$576 or \$864 depending upon number of users
 - Whitney motion to approve
 - Julie Seconded
- Reminder there is a TSF Hour FAQ that needs to be updated on the website to include info on Track-It-Forward

C. Parent Homecoming - Sept 12.

- Remember to sign up (registrations are low)

E. 2025-2026 Fundraising Goal from Grace is \$77,000

F. GRACE enrollment and fundraising challenges - awareness only

Make sure new families know:

- Spirit shirts are every Tuesday-optional
- Maybe send out a video of the motions for the mass songs so new students can learn them
- Can we put something else on the bottom of the Gaga Pit?
 - Could SAC donate turf or something similar?
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VIII. Adjourn - Next Meeting - Tuesday, October 14th, 6:30 p.m.

- **Whitney motion to adjourn**
- **Seconded by Candice**